

Statewide Announcement is made of the following **Active Guard Reserve (AGR) Position in the Nevada Army National Guard**

Announcement Number:	17-012
Date of announcement:	17 November 2016
Closing Date:	9 December 2016 (All applications must be received before 1600 on the closing date in the Human Resources Office, not postmarked by closing date.)
Start Date No Later Than:	1 February 2017
Position Description & #:	1-221 CAV Training and Resourcing NCO
Duty Location:	1-221 CAV (Las Vegas, NV)
Unit/UIC/Para/ Line Number:	Head Quarters of Head Quarters Troop / VKWT0 / 101 / 04
Area of Consideration:	Statewide; Current members of the Nevada Army National Guard
Grade:	Enlisted, AGR Min E-4/SPC- Max E-6/SSG
MOS:	19D Preferred but not required, must be eligible to become 19D qualified MOSQ within 1 year from hire date.
Salary:	Full military pay and allowances depending on rank and longevity
Initial Tour Length:	3 years
Human Resources Point of Contact:	SMSGt Joseph Henle at (775) 887-7391 /DSN 530-7391 joseph.a.henle.mil@mail.mil
Unit Point of Contact:	Major Schiemer at (702) 632-0563 DSN 530-0563 michael.d.schiemer.mil@mail.mil
NOTE: *Statewide means: Only current members of the Nevada Army National Guard AGR's, Active Duty, Technicians or Traditional Soldiers (M Day) may apply.	

17-012

HOW TO APPLY:

INTERESTED APPLICANTS MUST FORWARD THIS CHECKLIST WITH THE FOLLOWING DOCUMENTATION IN ORDER, NO BINDERS OR STAPLES PLEASE!

1. Initial NGB Form 34-1, dated 20131111, must be complete with signature (Available on NGB Forms) http://www.ngbpcdc.ngb.army.mil/forms/ngbf34_1.htm
2. Initial Biographical Sketch, IAW NGR 600-200
3. Initial Physical:
 - Current MEDPROS printout within 30 days of application (Available on AKO) <https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select IMR record). Used for verification of PHA completion within 1 year from application date and verification of HIV testing within 2 years from application date. Selected applicant will have to fill out a DD FORM 2870, AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION before start date.
 - Medical documents which indicates a Permanent Profile higher than a “1” in any of the PULHES fields of the physical (if applicable). Medical documents for any Temporary Profiles.
4. Initial Memorandum through unit Commander or authorized representative stating height/weight. Memorandum must be within 30 days of closing date and applicant must be compliance with Army Standards IAW AR 600-9.
5. Initial Memorandum through unit Commander/AO stating Soldier is not Flagged nor has any Adverse Actions Pending.
6. Initial Photograph: Updated, matches validated ERB.
 - Official Military Photo in Army Service Uniform. Photo in Army Combat Uniform accepted if Service member does not have dress uniform. If not available submit memo to President of the Board explaining why you do not have a dress uniform photo (if applicable).
7. Initial Last five DA Form 2166-9-1 (NCOER). Must show previous successful leadership experience. Performance counseling acceptable if Soldier has no NCOERs. Submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of NOCERs.
8. Initial Validated copy of ERB.
9. Initial Copy of current DA Form 705 (Army Physical Fitness Test Scorecard) with minimum of the last three years of record scores.
 - **Must have successfully completed and passed most recent APFT within 12 months.** Ensure DA Form 705 states, “FOR RECORD GO”. Submit memo to President of the Board explaining why you do not have three years of APFT records (if applicable).
10. Initial Retirement Points History Statement (RPAS) dated within 30 days.

11. Initial Personnel Qualification Record (PQR) dated within 30 days.
12. Initial Current security clearance memo from security manager- must have NACLIC Secret or be eligible to obtain Secret.
13. Initial DD 1966-1 or Recruiter's Worksheet demonstrating qualifying Armed Services Vocational Aptitude Battery/Armed Forces Classification Test (ASVAB/AFCT) scores. Needed to verify ASVAB/AFCT scores.
14. Initial Any supporting documentation to reflect experience, training for the advertised position to include letters of recommendation or civilian degrees.
15. Initial All DD Form 214 (s), DD Form 215 (s), DD Form 220 (s) and NGB Form 22 (s) covering any active duty period. **(DD 214 copy must include bottom portion that identifies Separation Code).**
16. Initial Copy of documentation showing military education completed for: MOS, NCOES and OES (Office Education System) (i.e. 1059's).
17. Initial Copy of valid Civilian and Military Drivers Licenses.
18. Initial **Applicants email address:** _____ You will be contacted by email or phone for interviews.

Applications without all required supporting documents will be returned without consideration. Applications received after 1600 on the closing date will be returned without consideration.

US Government postage and envelopes may not be used for submitting applications. Qualified applicants will be contacted for interviews. The Board President or Human Resource Office will contact all applicants to notify them of recommendation or non-recommendation either by phone or by memorandum. If there are three or less applicants a formal board may not be held.

Submit applications to:

Nevada Military Department,

ATTN: HRO AGR Branch NGNV-HR-AG,

2460 Fairview Drive, Carson City Nevada 89701-5502.

With HRO permission deployed Soldiers can submit application via email

All applications must be received in HRO office before 1600 on the closing date of this announcement, not postmarked by closing date. If applying for multiple job announcements you must fill out a complete packet for each announcement.

PRIMARY DUTIES AND RESPONSIBILITIES:

Major Duties: Supervises and performs duties involving request, receipt, storage, issue, accountability, preservation of individual, organizational, installation, and expendable supplies and equipment.

- Responsible for military resourcing and training by devising and implementing training plans, guidelines and procedures, reports and assessments for the unit and individuals assigned. Analyzes statistical data and reports to ascertain trends, conformance to standards and directives, and efficiency of operations.
- Resources and coordinates training ammunition for the unit. Develops and executes training programs.
- Manages the military schools program at the Battalion or unit level as required.
- Coordinates, schedules, and monitors the use of training facilities, areas and ranges for annual and inactive duty training.
- Must pass a background check IAW 190-11 to obtain access to restricted areas.

MOS QUALIFICATION REQUIREMENTS:

19D Preferred but not required, must be eligible to become 19D qualified MOSQ within 1 year from hire date. Failure to complete formal training within 12 months will result in removal from the AGR program.

Physical demands rating and qualifications for initial award of MOS. Cavalry scouts must possess the following qualifications:

- (1) A physical demands rating of heavy.
- (2) A physical profile of 111121.
- (3) Correctable vision of 20/20 in one eye and 20/100 in other eye.
- (4) Normal color vision.
- (5) Qualifying scores.
 - (a) A minimum score of 90 in aptitude area CO in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 87 in aptitude area CO on ASVAB tests administered on and after 2 January 2002.
- (6) Formal training (completion of MOS 19D course conducted under the auspices of the U.S. Army Armor School) mandatory.
- (7) Reclassification.
 - (a) Active Component. The highest grade an individual may be reclassified into MOS 19D is grade SGT. Soldiers reclassifying into MOS 19D must complete a mandatory MOS 19D course conducted under the auspices of the U.S. Army Armor School.
 - (b) Reserve Component (RC).
 1. Skill level 1 and 2 Soldiers reclassifying into MOS 19D must complete the MOS 19D reclassification course (MOS-T), MOS 19D advanced individual training or an approved transition course conducted under the auspices of the U.S. Army Armor School.
 2. Skill level 3 and 4 NCOs must complete both the skill level 1 reclassification requirement and complete one of the following; the skill level 3 or 4 TATSC NCOES technical phases, or a proponent approved NCOES transition course.
 3. Skill level 3 and 4 Soldiers will be awarded the appropriate MOS with ASI Y2 upon completion of the MOS reclassification course. The Y2 identifier is removed upon completion of the appropriate NCOES resident technical phases or proponent approved NCOES transition course.

ADDITIONAL REQUIREMENTS:

N/A

MINIMUM ELIGIBILITY CRITERIA:

Individuals who have been involuntarily separated from the AGR program or Full Time National Guard Duty are not eligible to reenter the program. Must meet medical standards prescribed by AR 40-501 chapter 3. You will be required to complete a physical exam if you do not have a current one within the last two years. Must not be under a current suspension of favorable personnel actions. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB approved waiver. Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities. Applicants who are over grade may apply, but must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Members must remain in the position in which initially assigned for a minimum of 18 months. The initial tour length is three years. Failure to become MOSQ within the specified period is grounds for mandatory involuntary separation from the AGR program. Applicants must meet the physical demands rating and qualifications for award of MOS in accordance with AR 611-21 and NGR 600-200. Must meet Army Physical Fitness standards and height and weight standards as prescribed by AR 350-1 and AR 600-9. Must have sufficient time remaining (ETS) (MRD) to permit completion of tour of duty. Subsequent tour(s) will be based on authorized force structure in effect. PCS funds have been authorized if in the best interest of the government.

THE NEVADA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units some positions may have gender restrictions.