

# Statewide Announcement is made of the following Active Guard Reserve (AGR) Position in the Nevada Air National Guard

<b>Announcement Number:</b>	<b>17-006</b>
<b>Date of announcement:</b>	<b>3 November 16</b>
<b>Closing Date:</b>	<b>31 January 17</b> (All applications must be received before 1600 on the closing date in the Human Resources Office, not postmarked by closing date.)
<b>Start Date No Later Than:</b>	<b>NLT 180 days from selection date</b>
<b>Position Description &amp; #:</b>	<b>Remotely Piloted Aircraft Maintenance Craftsman POS #: 0843395</b>
<b>Duty Location:</b>	Creech AFB, NV
<b>Unit:</b>	232 <sup>nd</sup> Operations Squadron
<b>Area of Consideration:</b>	<b>Nationwide*; All eligible for membership the Nevada Air National Guard</b>
<b>Grade:</b>	Enlisted, Min E-5/SSgt – Max E-6/TSgt
<b>AFSC:</b>	2A378, Preferred but not required. Applicant must be able to obtain ASFC within one calendar year.
<b>Salary:</b>	Full military pay and allowances depending on rank and longevity
<b>Initial Tour Length:</b>	3 years
<b>Human Resources Point of Contact:</b>	SMSgt Henle (775) 887-7391 /DSN 530-7391 <a href="mailto:joseph.a.henle.mil@mail.mil">joseph.a.henle.mil@mail.mil</a>
<b>Unit Point of Contact:</b>	<a href="mailto:232OS.DO.AGR-TECH-DSGJobs@us.af.mil">232OS.DO.AGR-TECH-DSGJobs@us.af.mil</a>
<b>NOTE: *Nationwide means: All eligible for membership the Nevada Air National Guard</b>	

**17-006**

**HOW TO APPLY:**

**INTERESTED APPLICANTS MUST FORWARD THIS CHECKLIST WITH THE FOLLOWING DOCUMENTATION IN ORDER, NO BINDERS OR STAPLES PLEASE!**

1. Initial NGB Form 34-1, dated 20131111, must be complete with original signature (Available on NGB Forms) [http://www.ngbpd.c.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpd.c.ngb.army.mil/forms/ngbf34_1.htm)
2. Initial Completed Standard Form 181
3. Initial Physical:
  - **AF Form 422**, Physical Profile Serial Report, (Current within 12 Months)
  - **DD Form 2992**, (Only required if announcement requires applicant to be on Flight status)
  - Medical documents which indicates a Permanent Profile higher than a “1” in any of the PULHES fields of the physical (if applicable). Medical documents for any Temporary Profiles. Selected applicant will have to fill out a DD FORM 2870, AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION before start date.
4. Initial All DD Form 214 (s), NGB Form 22 (s), and DD Form 215(s) covering any active duty period. **DD 214 copy must include bottom portion that identifies Separation Code. DD 214 Member 4 will have Separation Code.**
5. Initial Current AF Form 526 Retirement Point Credit Record (Guard/Reserve members only).
6. Initial Current RIP Sheet within the last 30 days (RIP must show your ASVAB scores and awarded AFSCs).
7. Initial Air Force Fitness Management System (AFFMS) printout showing a score of at least 75%.
8. Initial A memo from Security Manager showing current clearance. Must currently hold a Secret Security Clearance.
9. Initial Resume and any supporting documentation to reflect experience, training for the advertised position to include civilian degrees, and letters of recommendation.
10. Initial Last five EPRs (if applicable) submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of EPR.
11. Initial Photograph:
  - Official Military BIO Photo in Dress uniform without headgear preferred. Photo in Airman Battle Uniform accepted if Service member does not have dress uniform. If not available submit memo to President of the Board explaining why you do not have a dress uniform photo (if applicable).

12. Initial Copy of Air Force Certificates of Training, to include highest PME completed, documenting military education appropriate to branch/AFSC which qualified.
13. Initial Sanctuary Waiver. If initial tour will bring member in Sanctuary, 18-20 years Total Active Federal Military Service, applicant must complete waiver IAW AFI 36-2131 Attachment 4.
14. Initial Applicants email address: \_\_\_\_\_  
(Applicants will be contacted by email or phone for interviews)

**Applications without all required supporting documents will not be considered and will not be returned. Applications received after 1600 on the closing date will not be considered and will not be returned.**

US Government postage and envelopes may not be used for submitting applications. Qualified applicants will be contacted for interviews. The Board President or Human Resource Office will contact all applicants to notify them of recommendation or non-recommendation either by phone or by memorandum. If there are three or less applicants a formal board may not be held.

Submit applications to:

**Nevada Military Department**

**ATTN: HRO AGR Branch NGNV-HR-AG**

**2460 Fairview Drive, Carson City Nevada 89701-5502**

**With HRO concurrence deployed Airmen may submit applications via email**

**All applications must be received in the HRO office before 1600 on the closing date of this announcement, not postmarked by closing date. If applying for multiple job announcements you must fill out a complete packet for each announcement.**

#### **PRIMARY DUTIES AND RESPONSIBILITIES:**

**Specialty Summary:** Maintains aircraft, support equipment, forms and records. Performs and supervises flight chief, expediter, crew chief, repair and reclamation, quality assurance, and maintenance support functions. Related DoD Occupational Subgroup: 160000.

#### **Duties and Responsibilities:**

- Performs sortie generation operations, ground handling, and servicing operations. Performs preflight, thru-flight, postflight, special inspections, and phase inspections. Advises on problems, maintenance, servicing, and inspection of aircraft and related aerospace equipment. Uses technical data to diagnose and solve maintenance problems on aircraft systems. Interprets and advises on maintenance procedures and policies to repair aircraft and related equipment.
- Inspects, troubleshoots, and maintains aircraft structures, engines, hydraulic, and other related systems, components, and related equipment. Removes and installs aircraft and engine components. Conducts operational checks and repairs components and systems. Performs ground engine operation. Adjusts, aligns, and rigs aircraft systems. Accomplishes weight and balance functions. Supervises and performs aircraft jacking, lifting, and towing operations.
- Supervises and performs aircraft, engine and component inspections. Interprets inspection findings and determines adequacy of corrective actions. Inspects and checks components for clearances, tolerances, proper installation, and operation. Performs pre-use inspections and operates powered and non-powered aerospace ground equipment. Inspects and identifies aircraft corrosion for prevention and repair. Reviews maintenance forms, aircraft records, automated maintenance data systems, and historical reports to ensure complete documentation. Inventories and maintains aircraft equipment.

Coordinates maintenance plans and schedules to meet operational requirements. Supervises and assists in launching and recovering aircraft. Reviews maintenance data collection summaries to determine trends and production effectiveness. Performs crash recovery duties. Performs staff and supervisory management functions.

### **AFSC QUALIFICATION REQUIREMENTS:**

2A378 Preferred but not required. Must be able to obtain 2A378.

Mandatory AFSC Entry Requirements:

- **Aptitude: Mechanical score equal to or greater than 47**
- **PULHES: 333132**
- **Must be able to lift 70 lbs.**

*Not open to non-United States citizens. Open to United States citizens only.*

### **ADDITIONAL REQUIREMENTS:**

**Specialty Qualifications:**

- Knowledge: Knowledge is mandatory of: principles applying to aircraft systems; flight theory; hydraulic principles; electrical theory; principles, concepts, and application of maintenance directives and data reporting; using technical data; technical order use; Air Force supply and deficiency reporting procedures; and proper handling, use, and disposal of hazardous waste and materials.
- Education: For entry into this specialty completion of high school is mandatory. Completion of related vocational courses is highly desirable.
- Training:
  - For award of AFSC 2A338X, completion of a suffix specific basic aircraft maintenance course is mandatory.
  - For award of AFSC 2A378, completion of a craftsman aircraft maintenance course is mandatory.
- Experience: The following experience is mandatory for award of the AFSC indicated:
  - 2A358X. Qualification in and possession of AFSC 2A338X.
  - 2A378. Qualification in and possession of AFSC 2A358X.
- Other: The following are mandatory as indicated for entry into this specialty:
  - Normal color vision as defined in AFI 48-123, Medical Examinations and Standards.
  - Must maintain local network access IAW AFMANs 33-152, User Responsibilities and Guidance for Information Systems and 33-282, Computer Security.
  - Specialty requires routine access to Secret material or similar environment. For award and retention of AFSC 2A3X8/X, completion of a current National Agency Check, Local Agency Checks and Credit (NACLC) according to AFI 31-501, Personnel Security Program Management.

**NOTE:** Award of the 3-skill level without a completed NACLC is authorized provided an interim Secret security clearance has been granted according to AFI 31-501.

### **MINIMUM ELIGIBILITY CRITERIA:**

To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour. Members selected for AGR tours must meet the physical qualifications outlined in AFI 48-123. Must not be under a current suspension of favorable personnel actions. Enlisted applicants who are over grade may apply, but must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Officer applicants cannot be reduced in grade to accept an AGR position. Officer applicants may not enter the AGR program in an over grade status. The initial tour length is three years. Failure to become AFSC qualified within the

specified period is grounds for mandatory involuntary separation from the AGR program. Must have sufficient time remaining (ETS) (MRD) to permit completion of tour of duty. Subsequent tour(s) will be based on authorized force structure in effect. PCS funds have been authorized if in the best interest of the government. See ANGI 36-101 for AGR accession requirements.

**THE NEVADA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units some positions may have gender restrictions.