

Statewide Announcement is made of the following Active Guard Reserve (AGR) Position in the Nevada Army National Guard

Announcement Number:	16-019
Date of announcement:	1 December 2015
Closing Date:	14 December 2015 (All applications must be received before 1600 on the closing date)
Start Date No Later Than:	1 January 2016
Position Description & #:	G3 Operations Sergeant Major
Duty Location:	G3, JFHQ, Carson City, Nevada
Unit/UIC/Para/ Line Number:	TBD
Area of Consideration:	Statewide* ; Current SGM/ CSM of the Nevada Army National Guard
Grade:	E9 Only / No Promotion Opportunity, two years BN CSM experience preferred
Branch:	00F6O
Salary:	Full military pay and allowances depending on rank and longevity
Initial Tour Length:	One Time Occasional Tour (OTOT) 3 Year
Human Resources Point of Contact:	CW2 Joe Sherych at (775) 887-7384 or joseph.sherych.mil@mail.mil
Unit Point of Contact:	LTC Michael Glynn (775) 887-7833 or michael.r.glynn4.mil@mail.mil
NOTE: *Statewide means: Only current members of the Nevada Army National Guard may apply.	

16-019

HOW TO APPLY:

INTERESTED APPLICANTS MUST FORWARD THIS CHECKLIST WITH THE FOLLOWING DOCUMENTATION IN ORDER, NO BINDERS OR STAPLES PLEASE!

1. Initial NGB Form 34-1, dated 20131111, must be complete with signature (Available on NGB Forms) http://www.ngbpdcc.ngb.army.mil/forms/ngbf34_1.htm.
2. Initial Physical:
 - Current MEDPROS printout within 30 days of application (Available on AKO) <https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select IMR record). Used for verification of PHA completion within 1 year from application date and verification of HIV testing within 2 years from application date. Selected applicant will have to fill out a DD FORM 2870, AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION before start date.
 - Medical documents which indicates a Permanent Profile higher than a “1” in any of the PULHES fields of the physical (if applicable). Medical documents for any Temporary Profiles.
3. Initial Memorandum through unit Commander or authorized representative stating height/weight. Memorandum must be within 30 days of closing date and applicant must be compliance with Army Standards IAW AR 600-9.
4. Initial Photograph:
 - Official Military Photo in Class A, Army Service Uniform. Photo in Army Combat Uniform accepted if Service member does not have dress uniform. If not available submit memo to President of the Board explaining why you do not have a dress uniform photo (if applicable).
5. Initial Last five NCOERs. Submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of OERs (may apply to newly appointed commissioned officers).
6. Initial Validated copy of ERB
7. Initial Copy of DA Form 705 (APFT) for past three years.
 - **Must have successfully completed and passed most recent APFT within 12 months.** Ensure DA Form 705 states, “FOR RECORD GO”. Submit memo to President of the Board explaining why you do not have three years of APFT records (if applicable).
8. Initial Retirement Points History Statement (RPAS).
9. Initial Personnel Qualification Record (PQR).

10. Initial Current security clearance, memo from security manager- must have NACLIC Secret or be eligible to obtain Secret.
11. Initial Any supporting documentation to reflect experience, training for the advertised position to include letters of recommendation or civilian degrees.
12. Initial All DD Form 214 (s), DD Form 215 (s) and NGB Form 22 (s) covering any active duty period **(copy must include bottom portion that identifies SPD Code). DD 214 SERVICE -4 will have SPD Code.**
13. Initial Copy of documentation showing military education completed for: MOS, NCOES and OES (Office Educations System) (i.e. 1059's).
14. Initial **Applicants email address:** _____
You will be contacted by email or phone for interviews.

Applications without all required supporting documents will be returned without consideration. Applications received after 1600 on the closing date will not be considered and will not be returned.

US Government postage and envelopes may not be used for submitting applications. Qualified applicants will be contacted for interviews. The Board President or Human Resource Office will contact all applicants to notify them of recommendation or non-recommendation either by phone or by memorandum. If there are three or less applicants a formal board may not be held.

Submit applications to:

**Nevada Military Department,
ATTN: HRO AGR Branch NGNV-HR-AGR,
2460 Fairview Drive, Carson City Nevada 89701-5502.**

All applications must be received before 1600 on the closing date of this announcement. If applying for multiple job announcements you must fill out a complete packet for each announcement.

PRIMARY DUTIES AND RESPONSIBILITIES:

Major Duties:

Develops complex plans and training guidance to support wartime missions and domestic operations; implements training programs for the state that include annual training, inactive duty training, and individual training; tracks units status reports and provides guidance to Battalions on training programs and resources; responsible for assisting with training, mobilization, and PTAE budgets, tracks duty MOS qualification and NCOES status and reports data to the chain of command; assists deploying units in regulatory guidance throughout the deployment cycle; advises units and chain of command. Advises chain of command and all sections within the G3 on key matters. Conducts units training inspections and assists units and staff with current and strategic planning. Oversees the State Marksmanship Program.

QUALIFICATION REQUIREMENTS:

ADDITIONAL REQUIREMENTS:

One Time Occasional Tour (OTOT) Certificate of Agreement and Understanding

Section I - Applicability

- a. Army National Guard commissioned officers, warrant officers, and enlisted Soldiers accessed into the T32 Active Guard Reserve (AGR) program on a One Time Occasional Tour (OTOT) must sign this certificate of agreement and understanding prior to the issuance of OTOT orders.
- b. This form will be completed for each tour and will remain in effect during the entire period the individual serves in an OTOT status.
- c. A copy of this certificate will be given to the individual; a copy will be filed permanently in the AGR Management files; and a copy will be uploaded with the AGR orders into the Soldiers iPERMS file.

Section II – T32 Active Guard Reserve (AGR) One Time Occasional Tour (OTOT) Conditions and Obligations

(Soldier will initial on appropriate line)

_____ I understand that I am being accessed into the T32 AGR program on a One Time Occasional Tour (OTOT).

_____ I understand that consecutive OTOTs are not authorized and my OTOT order will not be renewed or continued.

_____ I understand that I will not be reviewed by any T32 AGR tour continuation boards while serving on an OTOT.

_____ I understand that, if I am eligible, I will be considered by the Qualitative Retention Board (QRB) or Selective Retention Board (SRB) of my state while serving on an OTOT.

_____ I understand that serving on an OTOT does not entitle me to be accessed into an AGR career status and I further understand I will not be entered into a career status upon completion of an OTOT.

_____ I understand that while serving on an OTOT, I remain eligible to apply and compete for AGR career positions. If I am selected for a career position during my OTOT, my OTOT order will be amended to an initial tour order and I will be eligible to be considered by T10 AGR tour continuation boards.

_____ I will be subject to the Uniform Code of Military Justice while on OTOT in the T32 AGR program.

_____ I will be managed under the regulations and policies that apply to the Army National Guard and my State.

_____ I understand that I may be reassigned without my consent and without geographical limitations to meet the needs of the service at any time. Failure to comply with orders is grounds for removal from active service without board action and that I may be subject to appropriate administrative action and proceedings under the Uniform Code of Military Justice. I further understand that I will receive Permanent Change of Station (PCS) entitlements as a result of reassignment to a duty station outside the established local commuting distance.

_____ I understand that my voluntary entry into an OTOT does not guarantee that I will attain 20 years of Active Service for retirement.

Section III

I have been counseled and understand all of the conditions and service requirements in this certificate.

Printed Name, Rank, Date, and Signature

Printed Name, Rank, Date, and Signature of AGR Branch Chief

MINIMUM ELIGIBILITY CRITERIA:

Individuals who have been involuntarily separated from the AGR program or Full Time National Guard Duty are not eligible to reenter the program. Must meet medical standards prescribed by AR 40-501 chapter 3. You will be required to complete a physical exam if you do not have a current one within the last two years. Must not be under a current suspension of favorable personnel actions. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB approved waiver. Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities. Applicants who are over grade may apply, but must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Members must remain in the position in which initially assigned for a minimum of 18 months. The initial tour length is three years. Failure to become MOSQ within the specified period is grounds for mandatory involuntary separation from the AGR program. Applicants must meet the physical demands rating and qualifications for award of MOS in accordance with AR 611-21 and NGR 600-200. Must meet Army Physical Fitness standards and height and weight standards as prescribed by AR 350-1 and AR 600-9. Must have sufficient time remaining (ETS) (MRD) to permit completion of tour of duty. Subsequent tour(s) will be based on authorized force structure in effect. PCS funds have been authorized if in the best interest of the government. See AR 135-18, 1 Nov 2004, Table 2-1, and Qualifications for entry in the AGR Program for eligibility requirements.

THE NEVADA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units some positions may have gender restrictions.