

# Statewide Announcement is made of the following Vacant Warrant Officer Positions in the Nevada Army National Guard

<b>Announcement Number:</b>	16-017
<b>Date of announcement:</b>	30 November 2015
<b>Closing Date:</b>	24 December 2015 (All applications must be received before 1600 on the closing date in the Human Resources Office, not postmarked by closing date.)
<b>Start Date No Later Than:</b>	TBD
<b>Position Description &amp; #:</b>	920A Property Accounting Technician: Warrant Officer (OML)*
<b>Duty Location:</b>	Statewide/ PCS Funds Provided
<b>Unit/UIC/Para/ Line Number:</b>	TBD
<b>Area of Consideration:</b>	<b>Statewide*</b> ; <b>Current members of the Nevada Army National Guard</b>
<b>Grade:</b>	Warrant Officer
<b>MOS:</b>	920A (92Y, 68J) <a href="http://www.usarec.army.mil/hq/warrant/">http://www.usarec.army.mil/hq/warrant/</a>
<b>Salary:</b>	Full military pay and allowances depending on rank and longevity
<b>Initial Tour Length:</b>	3 Year Initial Tour
<b>Human Resources Point of Contact:</b>	CW2 Joe Sherych at (775) 887-7384/DSN 530-7391 <a href="mailto:joseph.sherych.mil@mail.mil">joseph.sherych.mil@mail.mil</a>
<b>Unit Point of Contact:</b>	CW5 James Baumann at (775) 887-7316 / DSN 530-8540 <a href="mailto:james.f.baumann.mil@mail.mil">james.f.baumann.mil@mail.mil</a>
<b>NOTE: *Statewide means: Only current members of the Nevada Army National Guard AGR's, Traditional Soldiers (M-Day) and Technicians may apply.</b>	

**HOW TO APPLY:**  
**INTERESTED APPLICANTS MUST FORWARD THIS CHECKLIST**  
**WITH THE FOLLOWING DOCUMENTATION IN ORDER, NO**  
**BINDERS OR STAPLES PLEASE!**

1. Initial NGB Form 34-1, dated 20131111, must be complete with signature (Available on NGB Forms)  
[http://www.ngbpd.c.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpd.c.ngb.army.mil/forms/ngbf34_1.htm)
2. Initial Physical:
  - Current MEDPROS printout within 30 days of application (Available on AKO)  
<https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select IMR record). Used for verification of PHA completion within 1 year from application date and verification of HIV testing within 2 years from application date. Selected applicant will have to fill out a DD FORM 2870, AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION before start date.
  - Medical documents which indicates a Permanent Profile higher than a “1” in any of the PULHES fields of the physical (if applicable). Medical documents for any Temporary Profiles.
3. Initial Memorandum through unit Commander or authorized representative stating height/weight. Memorandum must be within 30 days of closing date and applicant must be compliance with Army Standards IAW AR 600-9.
4. Initial Memorandum through unit Commander/AO stating Soldier is not Flagged nor has any Adverse Actions Pending.
5. Initial Photograph: Within One Year
  - Official Military Photo in Army Service Uniform. Photo in Army Combat Uniform accepted if Service member does not have dress uniform. If not available submit memo to President of the Board explaining why you do not have a dress uniform photo (if applicable).
6. Initial Last five DA Form 2166-8 (NCOER). Must show previous successful leadership experience. Performance counseling acceptable if Soldier has no NCOERs. Submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of NOCERs.
7. Initial Validated copy of ERB
8. Initial Copy of current DA Form 705 (Army Physical Fitness Test Scorecard) with minimum of the last two scores.
  - **Must have successfully completed and passed most recent APFT within 6 months.** Ensure DA Form 705 states, “FOR RECORD GO”. Submit memo to President of the Board explaining why you do not have three years of APFT records (if applicable).
9. Initial Retirement Points History Statement (RPAS) dated within 30 days.
10. Initial Personnel Qualification Record (PQR) dated within 30 days.

11. Initial Current security clearance memo from security manager- must have NACLCL Secret or be eligible to obtain Secret.
12. Initial DD 1966-1 or Recruiter's Worksheet demonstrating qualifying Armed Services Vocational Aptitude Battery/Armed Forces Classification Test (ASVAB/AFCT) scores. Needed to verify ASVAB/AFCT scores.
13. Initial Any supporting documentation to reflect experience, training for the advertised position to include letters of recommendation or civilian degrees.
14. Initial All DD Form 214 (s), DD Form 215 (s), DD Form 220 (s) and NGB Form 22 (s) covering any active duty period. **(DD 214 copy must include bottom portion that identifies Separation Code).**
15. Initial Copy of documentation showing military education completed for: MOS, NCOES and OES (Office Educations System) (i.e. 1059's).
16. Initial **Applicants email address:** \_\_\_\_\_ You will be contacted by email or phone for interviews.

**\*CURRENT FEDERAL TECHNICIAN? CONTACT HRO TECH BRANCH @ (775) 887-7390\***

**Applications without all required supporting documents will be returned without consideration. Applications received after 1600 on the closing date will not be considered and will not be returned.**

US Government postage and envelopes may not be used for submitting applications. Qualified applicants will be contacted for interviews. The Board President or Human Resource Office will contact all applicants to notify them of recommendation or non-recommendation either by phone or by memorandum. If there are three or less applicants a formal board may not be held.

**Submit applications to:**

**Nevada Military Department,**

**ATTN: HRO AGR Branch NGNV-HR-AGR,**

**2460 Fairview Drive, Carson City Nevada 89701-5502.**

**All applications must be received in HRO office before 1600 on the closing date of this announcement, not postmarked by closing date. If applying for multiple job announcements you must fill out a complete packet for each announcement.**

**BRANCHES AND FEEDER MOS:**

920A (92Y, 68J)

**MOS QUALIFICATION REQUIREMENTS:**

**920A - Property Accounting Technician**

**Duties:** Serves as the Property Accounting Technician in both operational and generating force units. Ensures 100 percent property accountability is maintained, all authorized equipment is on hand, on valid requisition, or redistribution order. Locates and acquires standard and nonstandard equipment and supplies through military and non-military supply sources to meet unit readiness and operational requirements. Oversees/validates the small purchase program to prevent fraud, waste, and abuse. Determines equipment funding requirements and coordinates for funds availability with supported units and resource management activities. Develops, executes, monitors, and provides input to the annual

supply budget. Coordinates acquisition and priority distribution of new equipment fielding with the Force Modernization Activity. Redistributes excess equipment throughout the command. Processes excess equipment for disposal after all redistribution efforts are met. Monitors unit and/or Government contractor supply operations to ensure compliance with policy and/or contractual requirements. Administers the Command Supply Discipline Program. Trains, develops, and mentors all Army personnel on supply policies, processes, and procedures. The Property Accounting Technician is the primary advisor to the command and supported units on all property accountability and organizational level supply matters.

**\*\*Final Selection will be based off of Acceptance by the Quartermaster Warrant Officer Recruiting Branch from the following Predetermination Packet\*\***

Enlisted AGR Soldiers will not be automatically converted to officer or warrant officer AGR positions by virtue of completion of the appropriate courses. Eligible enlisted AGR Soldiers must apply, compete, and be selected for AGR officer and warrant officer positions. Entry level officer and warrant officer positions should be announced to current officers, warrant officers and those enlisted Soldiers who meet the criteria for appointment. A statement from the State G-1 office certifying that the Soldier meets the criteria for appointment (direct commission, enrollment eligibility in officer candidate school (OCS), approved predetermination packet for warrant officer candidate (WOCs), etc.) will be submitted with the application.

*All documents should be legible, single-sided, and in the following order:*

**Predetermination Packet:**

CCWO Letter of Recommendation (include request for prerequisite waivers) (USAREC Form 3.3)

Senior Warrant Officer Letter of Recommendation (USAREC Form 3.3)

Company Commander Letter of Recommendation (or applicable Company Grade UCMJ authority) (USAREC Form 3.3) with the following statement is required in the initial command letter:

“I CERTIFY THAT (NAME & \_RANK) SUCCESSFULLY PASSED THE ARMY PHYSICAL FITNESS TEST CONSISTING OF PUSH-UPS, SIT-UPS AND THE TWO MILE RUN WITH A SCORE OF (SCORE) ON (DATE); THE VERIFIED HEIGHT IS (FEET & INCHES) AND THE VERIFIED WEIGHT IS (LBS).”

Battalion Commander Letter of Recommendation (or applicable Field Grade UCMJ authority) (USAREC Form 3.3)

Resume (USAREC Form 3.2) ERB or ORB for MOS Redesignation Evaluations (All NCOERs and all AERs (1059s) in order newest to oldest) Security clearance verification memorandum or JPAS statement College Transcript(s)\* (see USAREC website)

Copies of Professional Certificates (Licenses or Certificates issued to Engineers, Mechanics, etc)

APFT Scorecard (DA Form 705) (12 months for M-DAY, 6 months for AGR)

Body Fat Worksheet (DA Form 5500/5501) (if applicable)

Other/Supporting Documentation:

Other documents from OMPF not included on ERB/ORB (awards, certificates)

English credit document – if required (see USAREC website)

TABE (Test of Adult Basic Education) score document – if required (see USAREC website)

Request for Prerequisite Waiver (see USAREC website)

**920A prerequisites (Reserve Component):**

- Must be a SGT or above.
- Be an ALC graduate in MOS 92Y or 68J (waiverable on a case-by-case basis).

- Have at least five years' experience in MOS 92Y or 68J within the last eight years. Military Technician, Government Contract, and other civilian job experiences that correlate with the feeder MOSs will be considered for all Army National Guard and US Army Reserve Soldiers.
- Must score at the 12th grade level on the English portion (Language) of the Test for Adult Basic Education (TABE); Soldiers possessing an Associate, Bachelor, Master or PhD Degree are exempt.
- Provide copies of all NCOERs; the majority of the Soldier's NCOERs must be noted with "Successful" Performance and "Superior" Potential ratings by the Senior Rater. Military Technician, Government Contract, and other Civilian appraisals will be taken into consideration to determine the Soldier's level of competence in the feeder MOSs.
- Submit HQ USAREC Form 1936 (Letter of Recommendation) from a Senior Property Accounting Technician (e.g. CW3-CW5), assigned to the Soldier's organization, that attests to their technical and tactical competence in MOS 92Y or 68J. If no Senior Property Accounting Technician is assigned, provide a letter of recommendation from another Senior Quartermaster Warrant Officer (e.g. 920B, 921A, 922A, or 923A) assigned to the Soldier's organization/installation.

<http://www.usarec.army.mil/hq/warrant/prerequ/WO920A.shtml>

**THIS AREA WILL BE COMPLETED AFTER PACKET IS SUBMITTED TO HRO**

*This section is to be completed and authenticated by the Warrant Officer Strength Manager (WOSM)*

Soldier Meets the criteria for Appointment: YES / NO

CERTIFYING OFFICIAL: CW3 Karen Harris

SIGNATURE:

DATE:

PHONE / EMAIL: 775-887-7360 / karen.r.harris12.mil@mail.mil

*This section is to be completed and authenticated/reviewed by the Command Chief Warrant Officer (CCWO)*

REVIEWER: CW5 James Baumann

SIGNATURE:

**MINIMUM ELIGIBILITY CRITERIA:**

Individuals who have been involuntarily separated from the AGR program or Full Time National Guard Duty are not eligible to reenter the program. Must meet medical standards prescribed by AR 40-501 chapter 3. You will be required to complete a physical exam if you do not have a current one within the last two years. Must not be under a current suspension of favorable personnel actions. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB approved waiver. Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and

not be eligible for immediate Federal civil service annuities. Applicants who are over grade may apply, but must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Members must remain in the position in which initially assigned for a minimum of 18 months. The initial tour length is three years. Failure to become MOSQ within the specified period is grounds for mandatory involuntary separation from the AGR program. Applicants must meet the physical demands rating and qualifications for award of MOS in accordance with AR 611-21 and NGR 600-200. Must meet Army Physical Fitness standards and height and weight standards as prescribed by AR 350-1 and AR 600-9. Must have sufficient time remaining (ETS) (MRD) to permit completion of tour of duty. Subsequent tour(s) will be based on authorized force structure in effect. PCS funds have been authorized if in the best interest of the government. See AR 135-18, 1 Nov 2004, Table 2-1, and Qualifications for entry in the AGR Program for eligibility requirements. If an AGR enlisted Soldier serving in their initial tour is selected for entry into an AGR tour as an officer or warrant officer, a new initial three year tour will be initiated. If an AGR enlisted Soldier in career status is selected for entry into an AGR tour as an officer or warrant officer, the Soldier will retain career status.

**THE NEVADA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units some positions may have gender restrictions.