

Nationwide Announcement is made of the following Active Guard Reserve (AGR) Position in the Nevada Army National Guard

Announcement Number:	15-033
Date of announcement:	18 March 2015
Closing Date:	20 April 2015 (All applications must be received before 1600 on the closing date in the Human Resources Office, not postmarked by closing date.)
Start Date No Later Than:	15 July 2015
Position Description & #:	Civil Support Team Information Systems NCO
Duty Location:	Carson City, Nevada
Unit/UIC/Para/ Line Number:	92 nd CST, W7AEAA
Area of Consideration:	Nationwide** ; All eligible for membership in the Nevada Army National Guard
Grade:	Enlisted, Min E-6/SSG- Max E-7/SFC
MOS:	25B REQUIRED MUST BE ABLE TO OBTAIN AND MAINTAIN TOP SECRET CLEARANCE
Salary:	Full military pay and allowances depending on rank and longevity
Initial Tour Length:	3 years
Human Resources Point of Contact:	1SG Anderson at (775) 887-7391 /DSN 530-7391 troy.h.anderson.mil@mail.mil
Unit Point of Contact:	MAJ Compston at (702) 643-4271/ DSN 530-4271 brett.d.compston.mil@mail.mil
<p>NOTE: **Nationwide means: Only current AGRs, Active Duty, Technicians or Traditional Soldiers (M Day) may apply. Applicants on Active Duty Title 10 must ETS within 30 days of closing date.</p> <p>ALL INTERVIEWS WILL BE CONDUCTED IN PERSON AT THE DESIGNATED TIME AND LOCATION OF SET BOARD PROCEEDINGS. IF THERE IS THREE OR LESS APPLICANTS A PACKET REVIEW BOARD MAY BE CONDUCTED BY THE SELECTING OFFICIAL AND APPLICANTS WILL NOT BE PRESENT FOR THE BOARD.</p> <p>DUE TO MISSION REQUIREMENTS SELECTED PERSONNEL MUST HAVE THE ABILITY TO START ONBOARD NO LATER THAN 15 JULY 2015.</p>	

15-033

HOW TO APPLY:

INTERESTED APPLICANTS MUST FORWARD THIS CHECKLIST WITH THE FOLLOWING DOCUMENTATION IN ORDER, NO BINDERS OR STAPLES PLEASE!

1. Initial NGB Form 34-1, dated 20131111, must be complete with signature (Available on NGB Forms) http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
2. Initial Biographical Sketch, IAW NGR 600-200
3. Initial Completed Standard Form 181
4. Initial Physical:
Current MEDPROS printout within 30 days of application (Available on AKO) <https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select IMR record). Used for verification of PHA completion within 1 year from application date and verification of HIV testing within 2 years from application date. Selected applicant will have to fill out a DD FORM 2870, AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION before start date.
Medical documents which indicates a Permanent Profile higher than a “1” in any of the PULHES fields of the physical (if applicable). Medical documents for any Temporary Profiles.
5. Initial Memorandum through unit Commander or authorized representative stating height/weight. Memorandum must be within 30 days of closing date and applicant must be compliance with Army Standards IAW AR 600-9.
6. Initial Memorandum through unit Commander/AO stating Soldier is not Flagged nor has any Adverse Actions Pending.
7. Initial Photograph: Within One Year
 - Official Military Photo in Army Service Uniform. Photo in Army Combat Uniform accepted if Service member does not have dress uniform. If not available submit memo to President of the Board explaining why you do not have a dress uniform photo (if applicable).
8. Initial Last five DA Form 2166-8 (NCOER). Must show previous successful leadership experience. Performance counseling acceptable if Soldier has no NCOERs. Submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of NOCERs.
9. Initial Validated copy of ERB
10. Initial Copy of current DA Form 705 (Army Physical Fitness Test Scorecard) with minimum of the last two scores.
 - **Must have successfully completed and passed most recent APFT within 12 months.** Ensure DA Form 705 states, “FOR RECORD GO”. Submit memo to President of the Board explaining why you do not have three years of APFT records (if applicable).
11. Initial Retirement Points History Statement (RPAS) dated within 30 days.

12. Initial **Current security clearance, Memo from security manager- must be eligible to obtain TOP SECRET.**
13. Initial Any supporting documentation to reflect experience, training for the advertised position to include letters of recommendation or civilian degrees.
14. Initial All DD Form 214 (s), DD Form 215 (s), DD Form 220 (s) and NGB Form 22 (s) covering any active duty period. **DD 214 copy must include bottom portion that identifies Separation Code.**
15. Initial Copy of documentation showing military education completed for: MOS, NCOES and OES (Office Educations System) (i.e. 1059's).
16. Initial Copy of valid Civilian and Military Drivers Licenses.
17. Initial **Applicants email address:** _____ You will be contacted by email or phone for interviews.

Applications without all required supporting documents will be returned without consideration. Applications received after 1600 on the closing date will be returned without consideration.

US Government postage and envelopes may not be used for submitting applications. Qualified applicants will be contacted for interviews. The Board President or Human Resource Office will contact all applicants to notify them of recommendation or non-recommendation either by phone or by memorandum. If there are three or less applicants a formal board may not be held.

**Submit applications to:
Nevada Military Department,
ATTN: HRO AGR Branch NGNV-HR-AG,
2460 Fairview Drive, Carson City Nevada 89701-5502.**

All applications must be received in HRO office before 1600 on the closing date of this announcement, not postmarked by closing date. If applying for multiple job announcements you must fill out a complete packet for each announcement.

PRIMARY DUTIES AND RESPONSIBILITIES:

Major duties:

- Assists communications chief with operation of \$2.5 million Unified Command Suite (UCS) which is an integrated, rapidly deployable, ground mobile communications system which provides continuous, reliable reach-back communications using various radio frequency bands, satellite downlink and satellite phone systems
- Provides incident reach back capabilities for Incident Commanders, CST members and other local, state, and federal agencies
- Provide support capabilities through the use of: K/L band satellite, HF, VHF, UHF, 800Mhz radios, non-secure internet, secure internet, secure satellite phones and other IT and radio assets
- Manages the UCS local non-secure domain to include wired Local Area Networks, Wireless Voice over IP (VoIP) phones as well as the platform's Secure Internet Protocol Network (SIPRNET) workstation
- Provides PC, network and phone support for garrison operations
- Serves as the alternate COMSEC Hand Receipt Holder, Courier and UCS LAN administrator as well as the alternate radio technician in the absence of communications team chief
- Designated as the primary technical expert and operator of the units Advanced Liaison (ADVON) communications platform
- Provides the first tier of IT support for team members working in garrison
- Conducts liaison with the Incident Commander's staff to establish uninterrupted communications links and maintain communications/data exchange for all members of the CST.
- Responsible for supporting communication needs for civil authorities in all Hazards response and training environment
- Briefs communication capabilities to appropriate audiences as required
- Conducts weekly PMCS on UCS
- Back-up communications chief (25U)
- Encrypts CST voice and digital communications.
- Ensures CST (WMD) recall communications equipment (cellular phones, pagers) is maintained in a 100 percent readiness status.
- Serves as Information Assurance representative for the CST
- Operates in a WMD Incident Hot Zone and adheres to mission engineering controls, protective equipment use and work practices to prevent contamination.
- Performs CBRN and HAZMAT tasks at the operations and technician level inside the hot zone
- Assigned as needed to operational response team of four personnel on 24/7 recall in a hazardous materials technician capacity.
- Assists Operations Officer with planning, coordination, integration of operations and training with emergency response community partners.
- Will perform other duties as assigned.

Additional Information:

This position will attend approximately 850 hours of initial training during the first 12-24 months of their tour. The CST is operationally ready 24 hours/day/week for both real world mission requirements and training/exercises. The team may work under hazardous and potentially life threatening conditions. **All CST Team members will potentially train/work with live chemical, biological, and radiological agents/releases as a result of training and/or operations.** This position requires an above average amount of TDY and potential for recall without advance notice in response to natural or manmade disasters. The WMD-CST mission often requires irregular work hours, to include weekends and holidays. All members are required to be prepared to respond to a no-notice recall 24 hours a day, 7 days a week.

All applicants must possess or be capable of maintaining a government travel card in good standing to support travel requirements.

Applicants are strongly encouraged to become familiar with the National Incident Management System (NIMS) by completing independent study (IS) courses IS-100.a, IS-200.a, IS-700.a, located at <http://training.fema.gov/IS/NIMS.asp>.

REQUIREMENTS:

QUALIFICATION REQUIREMENTS: To apply for this position, you must:

1. **Must** hold 25B MOS
2. Must be eligible to obtain Top Secret Clearance. Personnel with TS will be given preference.
3. **Must** be Civil Support Skills Course Qualified (ASI: R1)
4. **Must** be Unified Command Suite Course Qualified
5. Prefer CST communications section experience
6. Prefer Cisco Certified Entry Network Technician (CCENT) certification
7. Prefer Security + certification
8. Prefer Network + certification
9. Prefer A+ certification
10. Any formal training, degrees or certificates in information systems operations are highly desired and should be included with the application
11. Must be willing to live within 30 a minute drive time of the Reno/Tahoe airport or CST facility in Carson City, Nevada (1050 W. Williams St. Carson City, NV).

Note: the 92nd CST is being rebased from Las Vegas, NV to Carson City, NV in June 2015. New hires from Las Vegas must be willing to PCS with the unit in summer 2015. New hires from outside the Las Vegas area must be willing to PCS to the Reno/Carson City area directly.

ADDITIONAL REQUIREMENTS:

- Must be, or be eligible to become, a member of the Nevada Army National Guard.
- Army & Air individuals must meet respective services Physical Fitness Standards. All applicants must have a passing PFT or APFT within the past 12 months.
- Army National Guard members must meet physical qualifications outlined in AR 40-501, Chapter 3. Medical exam must be completed within 24 months (Army) prior to entry on AGR Tour.
- Must successfully pass a Standardized Occupational Health – AR 40-501 Chap 3 Exam.
- Selected individual must undergo and pass a pulmonary function test prior to being hired.
- No candidates with P-3 physical profiles.
- Personnel cannot possess a profile or medical history that will limit the candidate's ability to:
 - Wear and operate in various levels of civilian and military personal protective equipment (PPE) in confined spaces (i.e. suffer from claustrophobia)
 - Work outdoors exposed to the elements and extreme temperatures for extended operations
 - Operate using self-contained breathing apparatus or rebreather devices
 - Normal color vision required
- All candidates must complete physical exam with the following ancillary studies and forms prior to start date:
 - Physical exam forms: DD Forms 2807-1 and DD 2808-1 must be completed and signed by authorized HCP. Must show normal color vision screening results, from a vision provider required and audiogram results.

- Lab tests (reported on DD Form 2808-1: full chemistry panel, CBC with differential, fasting lipid panel, urinalysis, glucose, HIV, urinalysis drug screen, PSA if >39 yrs old
 - Studies: PFT (showing 3 best curves by certified tester using calibrated equipment), Chest X-Ray PA and LAT, Reference audiogram, Full Vision Screening, EKG if >39 yrs old
 - Additional Forms: OSHA FOH-22 (OSHA Respirator Clearance Form), DD2005 (Privacy Health Care Records), SF507 O-W (Fitness Capacity Certificate), DD FORM 2870 (Authorization for Disclosure of Medical or Dental Information), Copy of DD3349 (Temporary Profile if applicable)
- Must meet any Special Requirements as specified on Position Description.
 - **Must be able to obtain a Top Secret Clearance.**
 - Army or Air National Guard members on the Weight Control/Management Program are ineligible for entry into the AGR Program. Members must meet the weight requirements at the time they are placed in the AGR program.
 - Must be eligible to complete a minimum of three (3) years in AGR status immediately prior to his/her mandatory separation date or prior to completing 18 years of Active Federal Service.
 - Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
 - Must not have been previously separated for cause from active duty or a previous AGR tour.
 - Must not be eligible for, or receiving a federal military retired or retainer pay, nor federal service annuities.
 - Must be MOS qualified
 - Will be required to receive immunizations such as but not limited to Anthrax and Smallpox.
 - Not be under the suspension of favorable actions (Flags). Applicants must not be on the weight control program.
 - Must present a medically certified Negative Pregnancy Test prior to accession into the AGR Program (Females only).
 - Possess a state driver's license and ability to operate vehicles organic to the unit.
 - All CST members work in an EPA Level A Personal Protective Equipment (PPE) fully-encapsulated suit with supplied breathing air. Members will be required to use respirators for their duties. Those duties could include light to heavy lifting/activity and occur under humid conditions exceeding 4 hours per day.
 - **Due to the extensive specialized training requirements and in accordance with Title 32 AGR full time duty, personnel shall serve a minimum three-year assignment tour.**
 - All applicants must be prepared to pass a Level A PPE Performance Measures Test and a service specific physical fitness test (PFT) prior to being selected for the CST. (these will be administered as part of the hiring board)
 - Applicants will be screened against criteria stated in AR 135-18, AR 40-501 and AR 611-201. Applicants not meeting the screening criteria of these publications will be returned without action.

Application Process. The AGR selection board will review packets for eligibility. If packets meet eligibility criteria, the applicant will be scheduled for an interview. Any applicant offered a position must successfully complete a LASE test (Dexterity and endurance test in a Level A fully encapsulated hazardous materials suit) in order to evaluate applicants ability to operate in enclosed environments prior to officially being hired. The board will select the best qualified applicant.

MINIMUM ELIGIBILITY CRITERIA:

Individuals who have been involuntarily separated from the AGR program or Full Time National Guard Duty are not eligible to reenter the program. Must meet medical standards prescribed by AR 40-501 chapter 3. You will be required to complete a physical exam if you do not have a current one within the last two years. Must not be under a current suspension of favorable personnel actions. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB approved waiver. Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities. Applicants who are over grade may apply, but must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Members must remain in the position in which initially assigned for a minimum of 18 months. The initial tour length is three years. Failure to become MOSQ within the specified period is grounds for mandatory involuntary separation from the AGR program. Applicants must meet the physical demands rating and qualifications for award of MOS in accordance with AR 611-21 and NGR 600-200. Must meet Army Physical Fitness standards and height and weight standards as prescribed by AR 350-1 and AR 600-9. Must have sufficient time remaining (ETS) (MRD) to permit completion of tour of duty. Subsequent tour(s) will be based on authorized force structure in effect. PCS funds have been authorized if in the best interest of the government.

THE NEVADA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units some positions may have gender restrictions.

STATE OF NEVADA
MILITARY DEPARTMENT
2460 FAIRVIEW DRIVE
CARSON CITY, NEVADA 89701

PERSONAL IDENTIFICATION INFORMATION:

Name: _____

Date of Birth: _____ Social Security Number: _____ Sex: _____

Race: _____ Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

AUTHORIZATION FOR RELEASE OF INFORMATION

In consideration for processing a request through the Defense Security Services, I, the undersigned, whose name and personal identification information voluntarily appears above, do hereby and irrevocably agree to the following:

1. I hereby authorize the Defense Security Services, its Records Division, and any other agency of criminal justice, to search for and release criminal history record information to the requestor named below. In giving this authorization, I expressly understand that the information may include information pertaining to notations of arrest, detentions, indictments, information or other charges for which the final court disposition is pending or is unknown to the above referenced agencies. For records containing final court disposition information, I understand that the release may include information pertaining to dismissals, acquittals, convictions, sentences, correctional supervision information and information concerning the status of my parole or probation when applicable. Further, I understand that the information may include similar information obtained from other local, state and federal criminal justice agencies and may include information pertaining to convicted person data, outstanding arrest warrants, missing persons, court stalking/restraining orders and orders for protection against domestic violence.

2. In giving the above authorization, I understand that all information provided to the requestor is confidential, as relating to a third party beyond that of the requestor, appropriate agencies of the State of Nevada Military Department, its officer(s), agent(s) and/or employees and of criminal justice agencies in the performance of their official duties, and may not be further disseminated without my expressed written permission or an order from a court of law having jurisdiction.

3. I understand that I may review and challenge the accuracy of any and all criminal history records which are returned to the requestor, and that the proper forms and procedures will be furnished to me by the Defense Security Services upon request.

4. I hereby release from liability and promise to hold harmless under any and all causes of legal action, the State of Nevada Military Department, its officer(s), agent(s) and/or employee(s) who conducted my criminal history records search and provided information to the requestor for any statement(s), omission(s), or infringement(s) upon my current legal rights. I further release and promise to hold harmless and covenant not to sue any persons, firms, institutions or agencies providing such information to the State of Nevada Military Department on the basis of their disclosures. I have signed this release voluntarily and of my own free will.

A reproduction of this authorization for release of information by photocopy, facsimile or similar process, shall for all purposes be as valid as the original.

Requestor:

Nevada National Guard
2460 Fairview Drive
Carson City, Nevada 89701

Applicant's Signature, Date _____

Address: _____