

Statewide Announcement is made of the following Active Guard Reserve (AGR) Position in the Nevada Air National Guard

Announcement Number:	14-020 (This is being advertised concurrently with Technician Announcement Number: HRO ANG 13-2067)
Date of announcement:	23 January 2014
Closing Date:	11 February 2014 (All applications must be received before 1600 on the closing date)
Start Date No Later Than:	N/A
Position Description & #:	Fuel System Distribution #0992183
Duty Location:	Reno, NV
Unit:	152d Logistics Readiness Squadron
Area of Consideration:	Statewide*; *Current members of the Nevada Air National Guard
Grade:	Enlisted E-3/A1C -MAX- E-7/MSgt
AFSC:	2F0X1 Preferred but not required. Must be eligible to become 2F0X1qualified. Failure to complete 2F0X1course will result in termination of AGR tour.
Salary:	Full military pay and allowances depending on rank and longevity
Initial Tour Length:	3 years
Human Resources Point of Contact:	1SG Anderson (775) 887-7391/DSN 530-7391 troy.h.anderson.mil@mail.mil
Unit Point of Contact:	SMSgt McCusker (775) 788-4660 /DSN 788-4660 jeffrey.mccusker@ang.af.mil
NOTE: *Statewide means: Only current members of the Nevada Air National Guard AGR's, Technician, or Traditional Soldiers (M Day) may apply.	

14-020

HOW TO APPLY:

INTERESTED APPLICANTS MUST FORWARD THIS CHECKLIST WITH THE FOLLOWING DOCUMENTATION IN ORDER, NO BINDERS OR STAPLES PLEASE!

1. Initial NGB Form 34-1, dated 20131111, must be complete with original signature (Available on NGB Forms) http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
2. Initial Physical:
 - **AF Form 422**, Physical Profile Serial Report, (Current within 12 Months)
 - **AF Form 1042**, (Only required if announcement requires applicant to be on Flight status)
 - Medical documents which indicates a Permanent Profile higher than a “1” in any of the PULHES fields of the physical (if applicable). Medical documents for any Temporary Profiles. Selected applicant will have to fill out a DD FORM 2870, AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION before start date.
3. Initial All DD Form 214 (s), NGB Form 22 (s), and DD Form 215(s) covering any active duty period. **DD 214 copy must include bottom portion that identifies Separation Code. DD 214 Member 4 will have Separation Code.**
4. Initial Current AF Form 526 Retirement Point Credit Record (Guard/Reserve members only).
5. Initial Current RIP Sheet within the last 30 days (RIP must show your ASVAB scores and awarded AFSCs).
6. Initial Air Force Fitness Management System (AFFMS) printout showing a score of at least 75%.
7. Initial Current security clearance, JPAS printout- must have NACLIC Secret or be eligible to obtain Secret. A memo from Security Manager showing clearance will suffice if JPAS printout is not available.
8. Initial Resume and any supporting documentation to reflect experience, training for the advertised position to include civilian degrees, and letters of recommendation.
9. Initial Last five EPRs/OPRs (if applicable). Submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of EPR/OPRs.
10. Initial Photograph:
 - Official Military Photo in Dress uniform without headgear preferred (Home Photo is acceptable). Photo in Airman Battle Uniform accepted if Service member does not have dress uniform. If not available submit memo to President of the Board explaining why you do not have a dress uniform photo (if applicable).

11. Initial Copy of Air Force Certificates of Training, to include highest PME completed, documenting military education appropriate to branch/AFSC which qualified.

12. Initial Applicants email address: _____
(Applicants will be contacted by email or phone for interviews)

Applications without all required supporting documents will not be considered and will not be returned. Applications received after 1600 on the closing date will not be considered and will not be returned.

US Government postage and envelopes may not be used for submitting applications. Qualified applicants will be contacted for interviews. The Board President or Human Resource Office will contact all applicants to notify them of recommendation or non-recommendation either by phone or by memorandum. If there are three or less applicants a formal board may not be held.

Submit applications to:

Nevada Military Department

ATTN: HRO AGR Branch NGNV-HR-AG

2460 Fairview Drive, Carson City Nevada 89701-5502

All applications must be received before 1600 on the closing date of this announcement. If applying for multiple job announcements you must fill out a complete packet for each announcement.

PRIMARY DUTIES AND RESPONSIBILITIES:

Major duties:

Knowledge of and skill in receiving, storing, transferring, issuing and testing of fuels.

-- Knowledge of safety regulations and use of safety equipment.

-- Ability to perform operator maintenance including inspection/minor repair of equipment.

-- Knowledge of accountable documentation required to ensure audit trail of receipts and issued products.

-- Knowledge of methods used in the load, unload, transfer, and storage of liquid fuels and cryogenic products.

AFSC QUALIFICATION REQUIREMENTS:

2F0X1 Preferred but not required. Must be eligible to become 2F0X1 qualified. Failure to complete 2F0X1 course will result in termination of AGR tour.

Directs receipt storage and issue operations for petroleum, cryogenic, and alternative fuel products. Projects product requirements, places orders for products, and performs product receipt operations. Ensures proper handling and segregation of products received and verifies quantity and quality. Documents discrepancies in product receipt quantities and quality. Isolates off-specification products and takes appropriate actions to correct quality problems. Operates and maintains cryogenic production plants. Ensures compliance with all safety and environmental

regulations.

2.2. Manages, operates and maintains storage and dispensing facilities. Rotates stock to prevent product quality degradation. Ensures an effective operator maintenance program is carried out. Maintains inspections and maintenance records for facilities. Reports facility deficiencies to appropriate maintenance activity. Initiates facility upgrade and construction projects. Manages, maintains and operates Fuels Mobility Support Equipment (FMSE) and Fuels Operational Readiness Capability Equipment (FORCE) used for bare base operations. Maintains cryogenic storage tanks.

2.3. Performs technical fuels functions. Operates Fuels Service Center (FSC) to monitor all product movements and ensure timely response to mission requirements. Coordinates refueling requirements with supported agencies and ensures appropriate prioritization of support requirements. Ensures an effective vehicle maintenance program. Operates mobile and hydrant refueling equipment to dispense products to aircraft and ground support equipment and facilities. Operates cryogenic storage tanks to receive and dispense products.

2.4. Maintains fuels and cryogenic records. Ensures accuracy of receipt, inventory, and issue documents. Processes computer transactions to ensure proper billing and payment for all product receipt and issue transactions. Monitors product temperature and handling gains and losses to ensure they are within tolerance. Compiles data and generates recurring reports. Monitors inventory levels to ensure adequate stocks are on-hand to support peacetime and pre-positioned wartime stock requirements. Inputs data into the Business Systems Modernization-Energy (BSM-E) and the Standard Base Supply System (SBSS) to ensure accurate accountability. Reconciles all databases to ensure all transactions have processed correctly.

2.5. Maintains quality control of fuel and cryogenic products. Operates and maintains laboratory test equipment. Collects and analyzes product samples from receipt sources, bulk storage tanks, and dispensing equipment. Documents analysis results in BSM-E and conducts quality trend analysis. Establishes a sample correlation program with the aerospace fuels area laboratory to ensure the integrity of the base-level analysis procedures. Collects fuel samples from crashed aircraft and submits them to the area laboratory for analysis. Ensures an effective product segregation and recovery program is implemented. Establishes the lock out/tag out program.

2.6. Oversees unit personnel readiness. Monitors unit manning document and allocates personnel to authorized positions. Participates in mobility planning, submits resources and training system data, and evaluates and approves unit type code changes. Reviews, monitors and updates Air Expeditionary Force (AEF) Reporting Tool (ART).

2.7. Performs maintenance on refueling equipment pumping systems. Determines the overall mechanical condition of equipment. Corrects deficiencies as required. Analyzes malfunctions through the use of test equipment. Reassembles, adjusts, and tests repaired units for proper operation. Adjusts refueling equipment components to ensure proper operation. Calibrates meters and ensures proper operation of safety devices. Performs hydrostatic hose testing. Performs preventative and scheduled maintenance. Uses technical publications to maintain refueling equipment. Accomplishes Time Compliance Technical Orders (TCTO) and service bulletins. Prepares refueling equipment for shipment.

Mandatory AFSC Entry Requirements:

- Mechanical 57
- General 38
- Demonstrated Weight lift of 70 lbs
- PULHES 11121

ADDITIONAL REQUIREMENTS:

Knowledge is mandatory of: composition, properties, and characteristics of petroleum products and cryogenics fluids including toxic, explosive, and fire hazards; environmental protection procedures; conservation; methods of receiving, storing, testing, and evaluating fuel and cryogenic fluids under normal, field, or remote conditions; and fuels deployment and contingency operations.

Education. For entry into this specialty, completion of high school with courses in general science, computer science, mathematics, and chemistry is desirable.

Normal color vision as defined in AFR 48-123, *Medical Examinations and Standards*.

Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, *Vehicle Operations*.

MINIMUM ELIGIBILITY CRITERIA:

To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour. Members selected for AGR tours must meet the physical qualifications outlined in AFI 48-123. Must not be under a current suspension of favorable personnel actions. Enlisted applicants who are over grade may apply, but must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Officer applicants cannot be reduced in grade to accept an AGR position. Officer applicants may not enter the AGR program in an overgrade status. The initial tour length is three years. Failure to become AFSC qualified within the specified period is grounds for mandatory involuntary separation from the AGR program. Must have sufficient time remaining (ETS) (MRD) to permit completion of tour of duty. Subsequent tour(s) will be based on authorized force structure in effect. PCS funds have been authorized if in the best interest of the government. See ANGI 36-101 for AGR accession requirements.

THE NEVADA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units some positions may have gender restrictions.