

# Statewide Announcement is made of the following Active Guard Reserve (AGR) Position in the Nevada Army National Guard

<b>Announcement Number:</b>	<b>14-001</b>
<b>Date of announcement:</b>	<b>16 October 2013</b>
<b>Closing Date:</b>	<b>6 November 2013</b> (All applications must be received before 1600 on the closing date)
<b>Start Date No Later Than:</b>	N/A
<b>Position Description &amp; #:</b>	Training NCO
<b>Duty Location:</b>	Yerington, Nevada
<b>Unit/UIC/Para/ Line Number:</b>	L Troop 1-221 CAV
<b>Area of Consideration:</b>	<b>Statewide*; Current members of the Nevada Army National Guard</b>
<b>Grade:</b>	<b>Enlisted, Min E-4/SPC-Max E-6/SSG</b>
<b>MOS:</b>	<b>19D, 11C, or 25U Preferred but not required must be eligible to become 19D, 11C, or 25U and complete MOSQ within 1 year from hire date.</b>
<b>Salary:</b>	Full military pay and allowances depending on rank and longevity
<b>Initial Tour Length:</b>	3 years
<b>Human Resources Point of Contact:</b>	MSG Anderson at (775) 887-7391 /DSN 530-7391 <a href="mailto:troy.h.anderson.mil@mail.mil">troy.h.anderson.mil@mail.mil</a>
<b>Unit Point of Contact:</b>	SGM Roberts at (702) 632-0545 DSN 530-0545 <a href="mailto:glen.a.roberts.mil@mail.mil">glen.a.roberts.mil@mail.mil</a>
<b>NOTE: *Statewide means: Only current members of the Nevada Army National Guard AGR's, Active Duty or Traditional Soldiers (M Day) may apply.</b>	

**14-001**

**HOW TO APPLY:**

**INTERESTED APPLICANTS MUST FORWARD THIS CHECKLIST WITH THE FOLLOWING DOCUMENTATION IN ORDER, NO BINDERS OR STAPLES PLEASE!**

1. Initial NGB Form 34-1, dated 201011, must be complete with signature (Available on NGB Forms) [http://www.ngbpdc.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm)
2. Initial Biographical Sketch, IAW NGR 600-200
3. Initial Physical:
  - Current MEDPROS printout within 30 days of application (Available on AKO) <https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select IMR record). Used for verification of PHA completion within 1 year from application date and verification of HIV testing within 2 years from application date. Selected applicant will have to fill out a DD FORM 2870, AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION before start date.
  - Medical documents which indicates a Permanent Profile higher than a “1” in any of the PULHES fields of the physical (if applicable). Medical documents for any Temporary Profiles.
  - Must present a medically certified Negative Pregnancy Test prior to accession into the AGR Program (Females only)
4. Initial Memorandum through unit Commander or authorized representative stating height/weight. Memorandum must be within 30 days of closing date and applicant must be compliance with Army Standards IAW AR 600-9.
5. Initial Memorandum through unit Commander/AO stating Soldier is not Flagged nor has any Adverse Actions Pending.
6. Initial Photograph:
  - Official Military Photo in Class A, Army Service Uniform or Dress Blues preferred. Photo in Army Combat Uniform accepted if Service member does not have dress uniform. If not available submit memo to President of the Board explaining why you do not have a dress uniform photo (if applicable).
7. Initial Last five NCOERs/OERs. Performance counseling acceptable if Soldier has no NCOERs. Submit a memo to the President of the Board, explaining reason(s) for any missing or not requiring of NOCERS/OERs (may apply to newly promoted E-5s and newly appointed commissioned officers).
8. Initial Copy of DA Form 705 (APFT) for past three years.
  - **Must have successfully completed and passed most recent APFT within 12 months.** Ensure DA Form 705 states, “FOR RECORD GO”. Submit memo to President of the Board explaining why you do not have three years of APFT records (if applicable).
9. Initial Retirement Points History Statement (RPAS).
10. Initial Personnel Qualification Record (PQR).

11. Initial Current security clearance, JPAS printout **or** memo from security manager- must have NACLCL Secret or be eligible to obtain Secret.
12. Initial Certified copy of DA Form 2-1 or DD 1966-1 or Recruiter's Worksheet demonstrating qualifying Armed Services Vocational Aptitude Battery/Armed Forces Classification Test (ASVAB/AFCT) scores. Needed to verify ASVAB/AFCT scores (Not required for Current Officers).
13. Initial Any supporting documentation to reflect experience, training for the advertised position to include letters of recommendation or civilian degrees.
14. Initial All DD Form 214 (s), DD Form 215 (s), DD Form 220 (s) and NGB Form 22 (s) covering any active duty period. **(DD 214 copy must include bottom portion that identifies Separation Code).**
15. Initial Copy of documentation showing military education completed for: MOS, NCOES and OES (Office Educations System) (i.e. 1059's).
16. Initial **Applicants email address:** \_\_\_\_\_ You will be contacted by email or phone for interviews.

**Applications without all required supporting documents will be returned without consideration. Applications received after 1600 on the closing date will be returned without consideration.**

US Government postage and envelopes may not be used for submitting applications. Qualified applicants will be contacted for interviews. The Board President or Human Resource Office will contact all applicants to notify them of recommendation or non-recommendation either by phone or by memorandum. If there are three or less applicants a formal board may not be held.

**Submit applications to:**  
**Nevada Military Department,**  
**ATTN: HRO AGR Branch NGNV-HR-AG,**  
**2460 Fairview Drive, Carson City Nevada 89701-5502**

**All applications must be received before 1600 on the closing date of this announcement. If applying for multiple job announcements you must fill out a complete packet for each announcement.**

## PRIMARY DUTIES AND RESPONSIBILITIES:

**Major duties:** The Training NCO performs personnel and administrative functions in support of company. Responsible to oversee and manage training and operations for the company on a daily basis. Coordinates and assists with scheduling for use of training sites and facilities for the company. Responsible for company processing of Automated Fund Control Orders System (AFCOS) Defense Travel System (DTS) and Army Training Requirements and Resources System, and Logistical requirements. Support the Unit Commander and 1SG in all matters concerning personnel, equipment, supply and training readiness issues and Recruiting and Retention goals. Responsible for preparing quarterly Unit Status Report (USR), support the Higher Headquarters with necessary readiness indicator data to accurately and timely complete monthly, quarterly, semi-annual and annual reports. Normal duty day requires occasional evening meetings with unit leadership. Performs additional duties as assigned to include developing all training schedules, closing out IDT's, managing training assessments, DTMS actions, all IPERMS actions, submitting PAR's, managing RCAS, MPDV, MEDPROS, the LOD module, security clearances and all other administrative, Training and Readiness functions for the unit.

## MOS QUALIFICATION REQUIREMENTS:

**19D, 11C, or 25U Preferred but not required must be eligible to become 19D, 11C, or 25U and complete MOSQ within 1 year from hire date.**

Enlisted personnel who do not possess the MOS may be considered for retraining if they are eligible for entry into the required MOS and meet all other requirements under AR 611-21

**Major duties.** The cavalry scout leads, serves, or assists as a member of scout crew, squad, section, or platoon in reconnaissance, security, cordon/search, and other combat operations.

**Physical demands rating and qualifications for initial award of 19D MOS. Cavalry scouts must possess the following qualifications:**

- (1) A physical demands rating of very heavy.
- (2) A physical profile of 111121.
- (3) Correctable vision of 20/20 in one eye and 20/100 in other eye.
- (4) Normal color vision.
- (5) Qualifying scores.
  - (a) A minimum score of 90 in aptitude area CO in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - (b) A minimum score of 87 in aptitude area CO on ASVAB tests administered on and after 2 January 2002.

**Major duties.** The indirect fire infantryman serves as a supervisor or as a member of a mortar squad, section, or platoon. Employs crew and individual weapons in offensive, defensive, and retrograde ground combat tactical operations.

**Physical demands rating and qualifications for the initial award of 11C MOS. Indirect fire infantrymen must possess the following qualifications:**

- (1) A physical demands rating of very heavy.

- (2) A physical profile of 111221.
- (3) Color discrimination of red/green.
- (4) Correctable vision of 20/20 in one eye; 20/100 in other eye.
- (5) Qualifying Scores.
  - (a) A minimum score of 90 in aptitude area CO on Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - (b) A minimum score of 87 in aptitude area CO on ASVAB tests administered on and after 2 January 2002.

**Major duties.** The signal support systems specialist supervises, installs, employs, maintains, troubleshoots and assists users with battlefield signal support systems, terminal devices, satellite communications equipment and automated telecommunications computer systems, to include local area networks, wide area networks and routers. Integrates signal systems and networks; performs unit level maintenance on authorized signal equipment and associated electronic devices; trains and provides technical assistance to users of signal equipment; and operates and performs preventive maintenance checks and services (PMCS) on assigned vehicles and power generators.

**Physical demands rating and qualifications for initial award of 25U MOS. Signal support systems specialists must possess the following qualifications:**

- (1) A physical demand rating of moderately heavy.
- (2) Physical profile of 111221.
- (3) Qualifying scores.
  - (a) A minimum score of 95 in aptitude area EL and 95 in aptitude area SC in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - (b) A minimum score of 93 in aptitude area EL and 93 in aptitude area SC on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
  - (c) A minimum score of 93 in aptitude area EL and 92 in aptitude area SC on ASVAB tests administered on and after 1 July 2004.
- (4) Normal color vision.
- (5) A security eligibility of SECRET is required for the initial award and to maintain the MOS.

**ADDITIONAL REQUIREMENTS:**

**Selected individual will be re-assigned to L Troop 1-221 CAV.**

**MINIMUM ELIGIBILITY CRITERIA:**

Individuals who have been involuntarily separated from the AGR program or Full Time National Guard Duty are not eligible to reenter the program. Must meet medical standards prescribed by AR 40-501 chapter 3. You will be required to complete a physical exam if you do not have a current one within the last two years. Must not be under a current suspension of favorable personnel actions. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB approved waiver. Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities. Applicants who are over grade may apply, but must indicate in writing a willingness to be administratively reduced in grade when assigned to the position. Members must remain in the position in which initially assigned for a minimum of 18 months. The initial tour length is three years. Failure to become MOSQ within the specified period is grounds for mandatory involuntary separation from the AGR program. Applicants must meet the physical demands rating and qualifications for award of MOS in accordance with AR 611-21 and NGR 600-200. Must meet Army Physical Fitness standards and height and weight standards as prescribed by AR 350-1 and AR 600-9. Must have sufficient time remaining (ETS) (MRD) to permit completion of tour of duty. Subsequent tour(s) will be based on authorized force structure in effect. PCS funds have been authorized if in the best interest of the government.

**THE NEVADA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units some positions may have gender restrictions.

